

**Tarrant Appraisal District
Board of Directors Meeting Minutes
May 12, 2023**

This meeting was conducted "in person" and in compliance with the Open Meetings Act as written in statute and was broadcast live on Facebook. A quorum of the members of the Board attended in person at TAD offices.

These minutes are a summary of the only subjects the board addressed and the actions it took. For details, see the Agenda and Audio posted on TAD's website at this URL:

<https://www.tad.org/about/board-of-directors>

and Video Recording posted at:

<https://www.facebook.com/TarrantADD>

Members Present:

Ms. Wendy Burgess, Tax Assessor Collector (9:05 arrival)
Mr. Rich DeOtte, Secretary, Presiding Officer
Mr. Jungus Jordan
Mr. J.R. Martinez
Mr. Tony Pompa (2:08pm departure)
Mr. Vince Puente

Also Participating:

Mr. Jeff Law, Chief Appraiser
Mr. Matthew Tepper, TAD Attorney

Mr. DeOtte called the meeting to order at 9:03am, verified a quorum was present, that the notice was posted timely. After the pledges and invocation, the board took up the following agenda items:

5. Recognize Visitors; Hear Public Comments

Five members of the public spoke.

6. Action Items

a. Consent Agenda Items

- (1) Action regarding approval of Board of Directors meeting minutes – February 10, March 3, March 17, April 10, 2023.
- (2) Action regarding staff recommendation for renewal of End User License Agreements (EULA) for Marshall & Swift Rate Tables and Moore's Precision Rate Tables.

Mr. Jordan moved to approve the meeting minutes for the February 10, March 3, March 17, April 10, 2023 meetings. Mr. Martinez seconded. Mr. Jordan withdrew the motion when Mr. DeOtte realized there were two items on the consent agenda.

Mr. Pompa asked that item 6(A)(2) be removed from the consent agenda. Mr. Pompa then moved to approve the consent agenda with the removal of Item (2) Mr.

Puente seconded the approval of the one item remaining on the consent agenda and the motion passed unanimously.

Following a discussion on Item 6(a)(2) in which Mr. Law gave information on Item 6(a)(2), Mr. Pompa moved to approve the staff recommendation to approve the EULA agreements as presented in item 6(a)(2); Mr. Puente moved to second and the motion was approved unanimously.

b. Consider accepting the Tarrant Appraisal District Annual Comprehensive Financial Report for the Fiscal Year Ended December 31, 2022

Patillo, Brown & Hill, LLP's auditor, Kent Willis, summarized the report confirming that the financial documentation was in compliance and unmodified (clean) with no need to modify. He commended the District for being awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for now 34 consecutive years. He commended Terrisa Stewart, Finance Officer, for her excellent work and he answered questions from the board. Mr. Jordan moved to accept the report and Mr. Martinez seconded the motion. The report was passed unanimously.

7. Discussion Items

a. Discussion about Tarrant Appraisal District's computer systems to include functionality of the website, ability to accept and process online protests and the availability of information for property owners and agents.

Mr. Law spoke to the board regarding web site changes needed for the sake of cybersecurity and adding additional functionality like two-factor authentication. He mentioned the video on TAD's website and YouTube channel to assist taxpayers in creating a new log in. Mr. Law and Mr. Cal Wood, Information Services Director, answered questions from the board.

Mr. Jordan suggested taking up Item 8 ahead of 7(b) and Mr. DeOtte agreed to make that change. The board recessed for a ten-minute break and came back at 11:57am.

8. Information Items

a. Report by Taxpayer Liaison Officer

b. Report by Chief Appraiser

Update on 2023 reappraisal; notifications and appraisal protests

Mr. DeOtte suggested the board dismiss Items 9 & 10 regarding the executive session. Mr. Pompa moved to remove the executive session and Mr. Jordan seconded the motion. Mr. Puente abstained and the remaining voting members voted yes, 4-0. The motion passed; Items 9 & 10 were removed and not discussed.

~~9. Recess to executive session pursuant to the following part(s) of the Texas Open Meetings Act Government Code Ch. 551, for the following purposes:~~

~~Section 551.074 — Deliberation on personnel matters related to the Chief Appraiser including deliberations on the “letter of repair” delivered to the Chief Appraiser on April 10, 2023.~~

~~10. Return to Open Session~~

~~a. Vote on any matters considered in executive session~~

7. Discussion Items cont.

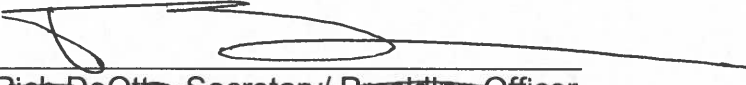
b. Budget workshop – discussion only; no action to be taken

Jeff Craig, Director of Administration, presented the proposed 2024 budget.

11. Propose Future Agenda Items; Set Next Meeting Date; Adjourn

- Communications firm present to the board
- Proposed Conflict of Interest policy
- Proposed budget for additional discussion
- Letter of Repair for executive session

The next regular meeting was announced as June 9th and the meeting was adjourned at 2:11pm.


Rich DeOtte, Secretary/ Presiding Officer

Tony Pompa
Chairman